

**OFFICE OF LOGISTICS
PROCUREMENT NOTE NO. 1**

28 November 1967

"RESTRICTED" WORK SCOPES

1. In the past, certain sensitive work scopes have been forwarded for procurement action with the request that the substantive details be held on an "Eyes Only" basis by the Director of Logistics or the Chief, Procurement Division, OL. The Director of Logistics or the Chief, Procurement Division, OL, reviewed the work scope and certified to the Contracting Officer that the scope was satisfactory for the procurement action requested.

2. Modification of this procedure is now necessary in order to conform to the Agency Decentralized Procurement System. The Directorate Contracting Officer or the Chief, Procurement Division, OL (in requests for procurement action made directly to him) shall review and retain such "restricted" work scope information in his "Eyes Only" file. Based on such review, these Officers will certify to the Chief, [REDACTED] Office, or to the staff negotiator, the completeness and adequacy of the "restricted" work scopes for the purposes of the requested procurement action. Any further queries of the [REDACTED] regarding such work scopes shall be communicated directly to the referring Directorate Contracting Officer or the Chief, Procurement Division, OL, respectively.

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Signed: George E. Meloon

George E. Meloon
Director of Logistics